

Case Manager



*Carrie Bell Supervised Independent Living (SIL)
El Paso, Texas*

OUR MISSION

Carrie Bell SIL is committed to assisting young women, women with children and men aging out of the DFPS system to gain independence in a safe and structured environment. By providing the tools and resources needed to further assist them in becoming mature, independent, successful, and productive adults. These young adults are the future of our country, and we are responsible for helping them to achieve success, thereby helping our country to be successful.

WHAT WE REQUIRE

The Case Manager will have proven work experience in case management or a bachelor's degree in a relatable field. Effective communication skills. Work well independently and as an effective team member. Willing to submit to and pass background check and drug screening. Critical thinking skills and ability to multi-task. Texas driver license and proof of current auto insurance. Bilingual preferred (Spanish).

WHAT OUR CASE MANAGERS DO

The successful candidate will be accountable for caseload management. Interview potential clients and conduct initial intake with client. Provide crisis intervention for clients. Ensure clients participate or are offered wrap-around services. Duties include assessing, planning, implementing, monitoring, and evaluating actions required to meet all SIL eligibility. Conduct weekly/bi-weekly/monthly in-person home visits. Develop an effective working relationship and cooperate with supervisor throughout the entire case management process. Interact with clients to keep track of their progress. Record case information and complete all necessary forms accurately. Present information using a variety of mediums including, but not limited to PowerPoint, etc.

THE BENEFITS

Job Type: Part-time

Salary: \$18.50-\$20.00

Schedule: Varies

Work Location: Hybrid

Interested candidates please submit your resume to Dana Barnes dbarnes@carriebellcenter.com